

Things to watch for:

- *Do the headlines make sense and are they spelled correctly?
- *Are the subheds correct?
- *Are the stories placed correctly per the booking note?
- *Are the photo credits and cutlines clean and formatted correctly?
- *Are the photos as requested (if the site specified)?
- *Is there an early version of a wire story that leads by saying something was expected to happen the day prior to publication. (There's usually a later updated version of the story.)
- *Are all local references, such as town spellings or the occasional "at" Cape Cod or "in" Cape Cod rather than "on" Cape Cod, correct?
- *Is the skybox photo OK?
- *Is there text on the CP photo? (Different sites have different preferences for this, will update here with a rundown)